



Returning Employee Application

City of Waupaca

111S. Main Street,
Waupaca, WI 54981

715-258-4411

www.cityofwaupaca.org

The City of Waupaca is an equal opportunity employer.

All hiring, promotion practices, and other terms and conditions of employment shall be maintained and conducted in a manner which does not illegally discriminate on the basis of age, race, religion, color, disability, pregnancy, marital status, sex, national origin, ancestry, or any other legally protected status.

Application Instructions:

- Please print in ink or type. Submit application to the above address.
- This application must be fully completed; incomplete applications may be rejected.
- If more space is needed, please attach an additional paper to the application.
- Applications received after the deadline will not be considered.

Additional Information:

- Anyone under the age of 16 will need to apply for work permit.
- These positions are seasonal and do not guarantee rehire for the next year.

POSITIONS INTERESTED IN

Please check all positions you would be interested in (some Certifications required):

- Parks Crew (Deadline to apply is March 13; Start date ???????; Minimum age to apply is 16)
- Lifeguard/Water Safety Instructor (Deadline to apply is April 14; Start date in May; Minimum age is 14; Certification required)
- Concessions Attendant (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Umpires – Little League Baseball (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Umpires – Girls' Softball (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Youth Program Helpers: T-Ball and 3-Sport Ball (Deadline to apply is April 14; Start date in May; Minimum age is 14)

PERSONAL INFORMATION

Last Name: _____		First _____	MI _____	Birth Date: _____
Mailing Address: _____			Social Security Number: _____	
Email Address: _____			Best time to call you: _____	
Cell Phone: _____	Secondary Phone Number (Optional) _____		Best form of contact: <input type="checkbox"/> Email <input type="checkbox"/> Text <input type="checkbox"/> Call	
Have you ever been employed by the City of Waupaca before: <input type="checkbox"/> Yes <input type="checkbox"/> No			Wisconsin Driver's License: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, give dates: _____ Department: _____ Position: _____			Number: _____	
How did you learn about this position? _____			Date available to begin work: _____	
Have you ever been convicted of an offense other than minor traffic violations?: <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, list details below. Use additional sheet if necessary. Convictions are not an automatic bar to employment. This information will only be used if relevant to the position for which you are applying.				
Date: _____	Municipal/County/State: _____	Law Violated: _____	Disposition (bail forfeited, fined): _____	



407 School Street
Waupaca, WI 54981
715-258-4435