



Parks & Recreation Seasonal Application

City of Waupaca
111S. Main Street,
Waupaca, WI 54981
715-258-4411
www.cityofwaupaca.org

The City of Waupaca is an equal opportunity employer.

All hiring, promotion practices, and other terms and conditions of employment shall be maintained and conducted in a manner which does not illegally discriminate on the basis of age, race, religion, color, disability, pregnancy, marital status, sex, national origin, ancestry, or any other legally protected status.

Application Instructions:

- Please print in ink or type. Submit application to the above address.
- This application must be fully completed; incomplete applications may be rejected.
- If more space is needed, please attach an additional paper to the application.
- Applications received after the deadline will not be considered.

POSITIONS INTERESTED IN

Please check all positions you would be interested in (some Certifications required):

- Parks Crew (Deadline to apply is March 13; Start date ????; Minimum age to apply is 16)
- Lifeguard/Water Safety Instructor (Deadline to apply is April 14; Start date in May; Minimum age is 14; Certification required)
- Concessions Attendant (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Umpires – Little League Baseball (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Umpires – Girls' Softball (Deadline to apply is April 14; Start date in May; Minimum age is 14)
- Youth Program Helpers: T-Ball and 3-Sport Ball (Deadline to apply is April 14; Start date in May; Minimum age is 14)

PERSONAL INFORMATION

Last Name: _____ First _____ MI _____		Birth Date: _____
Mailing Address: _____		Social Security Number: _____
Email Address: _____		Best time to call you: _____
Cell Phone: _____	Secondary Phone Number (Optional) _____	Best form of contact: <input type="checkbox"/> Email <input type="checkbox"/> Text <input type="checkbox"/> Call
Have you ever been employed by the City of Waupaca before: <input type="checkbox"/> Yes <input type="checkbox"/> No		Wisconsin Driver's License: <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, give dates: _____ Department: _____ Position: _____		Number: _____
How did you learn about this position? _____		Date available to begin work: _____

Additional Information:

- Anyone under the age of 16 will need to apply for a work permit (instructions will be included with hire paperwork).
- These positions are seasonal and do not guarantee rehire for the next year.
- Any inquires may be directed to the Parks & Recreation office at the below information:



407 School Street
Waupaca, WI 54981
715-258-4435

EMPLOYMENT HISTORY

Please give a condensed record of employment or volunteer experience you have had in the past few years. Start at the top with your present or most recent history.

Name of Employer:	Telephone:
Address:	Dates Employed (Mo. & Yr.) From: _____ To: _____
Name of Supervisor/Title:	May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Your job title: _____ Describe your work: _____	Did you have Supervisory Responsibilities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number supervised: _____

Name of Employer:	Telephone:
Address:	Dates Employed (Mo. & Yr.) From: _____ To: _____
Name of Supervisor/Title:	May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Your job title: _____ Describe your work: _____	Did you have Supervisory Responsibilities? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number supervised: _____

SPECIAL SKILLS AND QUALIFICATIONS

Describe any specialized training, apprenticeship, job-related skills, and extra-curricular activities (equipment operated, software, programs, foreign languages, certifications, etc.):

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RECORD OF LAW ENFORCEMENT CONVICTIONS

Have you ever been convicted of an offense other than minor traffic violations? Yes No
If yes, list details below. Use additional sheet if necessary. Convictions are not an automatic bar to employment. This information will only be used if relevant to the position for which you are applying.

Date:	Municipal/County/State	Law Violated	Disposition (bail, forfeited, fined)

REFERENCES

List 3 personal or profession references. Do NOT include family members.

Name:	Occupation	Phone Number	Years Known
1.			
2.			
3.			



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